

2024 Annual Meeting Booklet

Meeting Agenda

Opening Prayer - Fr John Roberts

Appointment of Meeting Clerk - Fr John Roberts

Selection of Tellers - Fr John Roberts

Election of Vestry Members

Election of Diocesan Representatives (Delegates)

Treasurer's Report - Traci Yazembiak

One Minute Ministry Updates

Senior Warden - Barbara Cortese

Junior Warden - Larry Johnson

Anglican Church Women (ACW) -

Judy Johnson (Outgoing ACW President)

Nan Gravel (Incoming ACW President)

Sunday School - Cp Eva Mauch

Altar Guild - Karen Roberts

Music - Annette Hutton

LEMs - Bobbie Pagano

Lectors - Deacon Dolores Vargas

Ushers - Peter Vargas (read by Larry Johnson)

Rector's Remarks - Fr John Roberts

Recognition of Outgoing Vestry Members - Fr John Roberts

Adjournment Prayer - Fr John Roberts



Worshiping Jesus Christ, Living in His Truth,
& Blessing others in His Name.

See **BACK PAGE** for **BALLOT** or vote online at
www.saintmatthiasoakdale.com/annualmeeting
Online voting will close once meeting adjourns.

Expanded Agenda

Opening Prayer - Fr John Roberts

Clerk Appointment: Josette Adams

Appointment of Meeting Clerk - Fr John Roberts

Selection of Tellers - Fr John Roberts

Teller Appointment: Larry Johnson & Barbara Cortese

Election of Vestry Members

Current Vestry members with unfinished terms: Nan Gravel & Roz Taulbee (1 year remaining); Josette Adams, Justin Black, & Larry Johnson (2 years remaining)

Standing for election: Andrew Hongo, Vickie Looney, Dave Olson, & Peter Vargas. Four candidate for three open positions. (Bobbie Pagano is no longer standing for election)

See back page for ballot or vote online at www.saintmatthiasoakdale.com/annualmeeting

Election of Diocesan Representatives (Delegates)

Standing for election to two positions: Patricia Dennett, Martha Simonton, & Derick Sturke.

See back page for ballot or vote online at www.saintmatthiasoakdale.com/annualmeeting

Treasurer's Report - Traci Yazembiak

VITAL STATISTICS REPORT

Average Sunday Attendance

	2019	2020 thru 3/8	2020 after 3/8	2021 Qtrs 1-3	2021 Qtr 4	2022	2023
In-person	69.4	70.8			43.9	55.8	68.8
Zoom					16.3	19.1	18.4
Total	69.4	70.8	COVID	COVID	60.2	74.9	83.7

Sacramental Rites

	2018	2019	2020	2021	2022	2023
Baptisms / Bap Renewal	0	4	1	1	2	9
Confirmations / Receptions	2	8	0	0	2	8
Funerals / Burials	1	1	0	1	1	3
Weddings	0	1	0	0	0	0

Small Groups Statistics

	2016	2017	2018	2019	2020	2021	2022	2023
# of Life Group Sessions	1	3	3	3	4	3	3	3
Active LG Participants	35.0	43.5	49.7	47.3	37.3	32.0	29.0	23.0
Kairos Group participants								7.0

2023 INCOME & EXPENSE

Income	Budget	Actual	Budget +/-
Pledged	\$226,535	\$ 207,346	\$ (19,189)
Known Giver	\$ 14,300	\$ 57,397	\$ 43,097
Other Income	\$ 2,000	\$ 5,440	\$ 3,440
Loose Plate	\$ 1,750	\$ 2,849	\$ 1,099
<i>Total Operating Income</i>	<u>\$244,585</u>	<u>\$ 273,032</u>	<u>\$ 28,447</u>
DF - ACW	\$ -	\$ 3,748	\$ 3,748
DF - Building	\$ 12,225	\$ 17,320	\$ 5,095
DF- Memorial	\$ -	\$ 1,205	\$ 1,205
DF - Other	\$ -	\$ 5,580	\$ 5,580
DF - Sunday School	\$ -	\$ 2,642	\$ 2,642
Total Income	\$256,810	\$ 303,527	\$ 46,717
Expenses	Budget	Actual	Budget +/-
Administration	\$ 21,150	\$ 23,632	\$ 2,482
Benefits & Salary	\$101,270	\$ 106,368	\$ 5,098
Ministry	\$ 30,940	\$ 38,112	\$ 7,172
Facilities	\$ 50,800	\$ 52,205	\$ 1,405
Professional Service	\$ 600	\$ 1,329	\$ 729
Other Expenses	\$ 25,261	\$ 27,874	\$ 2,613
<i>Total Operating Expense</i>	<u>\$230,021</u> *	<u>\$ 249,520</u>	<u>\$ 19,499</u>
DF - Buiding	\$ -	\$ 7,046	\$ 7,046
Depreciation	\$ -	\$ 200	\$ 200
DF - Sunday School	\$ -	\$ 1,318	\$ 1,318
Total Expense	\$230,021	\$ 258,084	\$ 28,063
Net Revenue	\$ 26,789	\$ 45,443	

Overall St. Matthias was blessed in 2023. Total Givings exceeded Budget and we kept our baseline Operating Expense within budget. Because of your generosity, we ending the year with available Revenue of \$45,443.

Since the purchase of our beloved buildings in 2022 the vestry has been focused on expanding our Mission and giving our Home some much needed TLC. Later on in this presentation we will talk about what has been done with respect to facility improvements and what is on the horizon.

*Total Expense included normal Operating Expenses and Donor Designated Expenses. See individual categories for details

Administration

Admin & Bookkeeping
Insurance
Phone, Internet & Website
Office Equip & Supplies
Banking & Software

	Budget	Actual	Budget +/-
Administration	\$ 21,150	\$ 23,632	\$ 2,482

Prepaid 1st Installment of General Liability Insurance 23-24

Benefits & Salaries

Clergy Salary
Clergy Benefits
Continuing Education
Payroll Expense

	Budget	Actual	Budget +/-
Benefits & Salaries	\$ 101,270	\$ 106,368	\$ 5,098

Expense overage due to Increase in Medical Premium and additional Continuing Education opportunities for both Fr. John & Dcn Dolores

Ministry

Music
Congratonal Life
Clergy Supply
Missions
Conferences & Retreats
Other Ministries - Sunday School, ACW, Counseling, Discretionary
Childcare, Altar Flowers/Supplies & Fellowship Hour

	Budget	Actual	Budget +/-
Ministry	\$ 30,940	\$ 38,112	\$ 7,172

This category has several Designated Funds categories which are included in the Total Income that offset the Expense - such as Discretionary, ACW & Sunday School, Kigezi

The Budget is what the Church has allotted to spend, however, the Actual will include expenses that have been offset by Designated Donor funds received

Facilities

Cleaning & Maintenance
Utilities & Alarm
Landscaping
Equipment
Mortgage

	Budget	Actual	Budget +/-
Facilities	\$ 50,800	\$ 52,205	\$ 1,405

Overage was contributed to an increase in Janitorial due to expanded duties and additional use for various events.

Professional Services

Attorney
Audit & Licensing Fees

	Budget	Actual	Budget +/-
Professional Service	\$ 600	\$ 1,329	\$ 729

Overage was due to a Diocese Auditor reimbursement increase and the growth of our Sunday School team which requires Background and Ministry Safe Training for each volunteer.

Other Expenses

Diocesan Assessment
Other miscellaneous Expenses

	Budget	Actual	Budget +/-
Other Expenses	\$ 25,261	\$ 27,874	\$ 2,613

Diocesan Assessment is based on Actual Income - Budget has estimate based on projected income.

Balance Sheet - Assets

	12/31/2023	12/31/2022
ASSETS		
Current Assets		
Bank Accounts		
CCCUC - Liquidity/Reserve Account	63,025.25	50,110.76
CCCUC - Memorial Account	17,780.24	16,544.14
CCCUC - Operating Account	66,994.00	63,379.58
Building Fund - Designated	15,967.80	2,720.00
Yosemite Deanery Youth Fund - Designated	5,075.00	5,075.00
Total CCCUC - Operating Account	\$ 88,036.80	\$ 68,454.58
Clergy Discretionary Fund Account	1,285.07	1,524.43
Operating account - Oak Valley NEW	63,004.51	35,677.54
ACW - Designated	402.58	0.00
Bishop's Discretionary & Birthday - Designated	0.00	195.00
Cp. Eva's Clergy Discretionary - Designated	535.86	0.00
Dcn. Dolores' Clergy Discretionary - Designated	445.00	445.00
Fr. John's Clergy Discretionary - Designated	300.00	0.00
Fr. Luke's Clergy Discretionary - Designated	0.00	1,105.00
Property Improvement Projects (PIP) - Designated	0.00	2,971.78
Sunday School - Designated	1,582.50	745.68
Total Operating account - Oak Valley NEW	\$ 66,320.45	\$ 41,140.00
Total Bank Accounts	\$ 236,447.81	\$ 177,773.91
Other Current Assets		
Petty Cash	0.00	0.00
Undeposited Funds	0.00	0.00
Total Other Current Assets	\$ 0.00	\$ 0.00
Total Current Assets	\$ 236,447.81	\$ 177,773.91
Fixed Assets		
Grand Piano '08	6,000.00	6,000.00
Grand Piano Depreciation	-3,200.00	-3,000.00
Total Grand Piano '08	\$ 2,800.00	\$ 3,000.00
Real Property	765,000.00	765,000.00
Total Fixed Assets	\$ 767,800.00	\$ 768,000.00
TOTAL ASSETS	\$ 1,004,247.81	\$ 945,773.91

A Balance Sheet is a financial statement used to evaluate the financial position. It provides a snapshot of the institutions ability to grow or maintain their Assets while controlling or decreasing their Liabilities.

This provides both our congregation and our Mortgage Company the information necessary to understand our short-term financial status and our ability to pay our obligations and continue to service the community.

Balance Sheet - Liabilities

LIABILITIES AND EQUITY

Liabilities		
Current Liabilities		
Total Accounts Payable	\$ 0.00	\$ 0.00
Credit Cards		
Total CCCU Credit Cards (8556)	\$ 1,152.17	131.19
VISA - John Roberts 6153	0.00	1.08
Total Credit Cards	\$ 1,152.17	132.27
Other Current Liabilities		
Payroll Liabilities	0.00	0.00
CA PIT / SDI	0.00	0.00
Federal Taxes (941/944)	0.00	709.94
Total Payroll Liabilities	\$ 0.00	\$ 709.94
Prepaid pledges	10,000.00	
Sales Tax Payable	0.00	0.00
Total Other Current Liabilities	\$ 10,000.00	\$ 709.94
Total Current Liabilities	\$ 11,152.17	\$ 842.21
Long-Term Liabilities		
Notes, Mortgages, and Leases	476,241.56	489,244.63
PPP Funds	0.00	0.00
Property Purchase	0.00	0.00
Total Long-Term Liabilities	\$ 476,241.56	\$ 489,244.63
Total Liabilities	\$ 487,393.73	\$ 490,086.84
Equity		
Opening Bal Equity	0.00	0.00
Retained Earnings	471,410.14	442,594.63
Net Revenue	45,443.94	15,812.44
Total Equity	\$ 516,854.08	\$ 458,407.07
TOTAL LIABILITIES AND EQUITY	\$ 1,004,247.81	\$ 948,493.91

Our biggest liability is our Mortgage and we have been able to steadily reduce the balance since inception in 2022. The two remaining items (Credit Card & Payroll) have been cleared here in January.

Property Improvements completed in 2023

ADA Ramp & Lectern Audio Upgrade	\$ 4,792.18
Handicap-Friendly pews	\$ 950.00
Children's Courtyard Stair Handrails	\$ 586.18
Classroom Upgrades	\$ 1,289.49
Stanchion next to ramp in chancel	\$ 75.85

Property Improvements on the horizon

Roof Replacement Parish Hall*	\$ 21,650.00
Replace All Gutters*	\$ 7,850.00
Repair Dry Rot on Classroom Building*	\$ 2,700.00
Paint Exterior of Building	\$ 18,000.00
Upgrade Classroom 3 for Toddlers*	\$ 800.00
Marguee Replacement	\$ 2,104.94
Replace Stained Glass lighting	\$ 353.75

Several of the projects both completed and on the horizon were graciously sponsored by various Congregation Members - and we are truly grateful for their support.

* These items have either already been completed, are in the process or scheduled to start within the next 30 days.

PARISH BUDGET FOR 2024

2024 Budget

Income

Pledged	\$	218,730
Projected Known	\$	11,300
Projected Other Income	\$	1,750
Projected Loose Plate	\$	6,480
Total Operating Income	\$	238,260
Building	\$	12,180
Total Income	\$	250,440

Expense

Administration	\$	26,690
Benefits & Salary	\$	105,935
Ministry	\$	34,465
Facilities	\$	55,400
Professional Service	\$	600
Other Expenses	\$	24,826
Total Operating Expense	\$	247,916

Projected Net Revenue **\$** **2,524**

2024 Budget

Income is based on the Pledge Drive results and is close to what the 2023 Budget was.

Expense is based on known or anticipated expenses. Overall Expense Budget for 2024 includes increased Medical Premium & Benefit Package for Fr. John, General Liability Insurance, Bookkeeping service, along with general inflation costs for supplies and utilities.

Thank you for your faithfulness and generosity!

How can I know if I am eligible to vote?

Every adult communicant in good standing shall be entitled to vote in Vestry & Delegate Elections.

The Diocesan Canons define Communicants as "all members of this Church who have received Holy Communion in this Church at least three times during the preceding year and who uphold the Doctrine and Discipline of this Province"; Adult Communicants as all communicants 18 years or older; and Communicants in Good Standing as "All communicants of this Church who for the previous year have been faithful in corporate worship, unless for good cause prevented, and have been faithful in working, praying, and giving for the spread of the Kingdom of God" (Canon 2.02, b, 1-3).

Note: **You DO NOT HAVE TO BE CONFIRMED to vote.**

If you do not meet the above requirements, we welcome and value your presence at the meeting, but request that you abstain from voting in the election.

2024 Annual Meeting Ballot

See page 15 for voting eligibility requirements

Vestry Election

Please vote for at least one & no more than three candidates

(Names listed in alphabetical order)

<input type="checkbox"/>	Andrew Hongo
<input type="checkbox"/>	Vickie Looney
<input type="checkbox"/>	Dave Olson
<input type="checkbox"/>	Peter Vargas

Delegate Election

Please vote for at least one & no more than two candidates

(Names listed in alphabetical order)

<input type="checkbox"/>	Patricia Dennett
<input type="checkbox"/>	Martha Simonton
<input type="checkbox"/>	Derick Sturke

Online votes may be made at
www.saintmatthiasoakdale.com/annualmeeting
Online voting will close once meeting adjourns.
Please choose only one method of voting,
paper ballot or online.

Results of both elections will be emailed to parish tomorrow.